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Nevada Cemetery District
10523 Willow Valley Road
Nevada City, CA 95959
Phone 530-388-8199
Nevadacemeterydistrict.com

PUBLIC NOTICE

for the

NEVADA CEMETERY DISTRICT

of the

November 2026 REGULAR BOARD MEETING

for the

BOARD OF TRUSTEES

on

Friday, November 20, 2026, 1:30 P.M.

at the

Nevada Cemetery District
10523 Willow Valley Rd., Nevada City, CA 95959

AGENDA*

Please note the time and meeting location above.

A. Board call to order - Public Session @

B. Roll call:

Trustee Jones-
Trustee Mertens-
Trustee Ritti-
Trustee Sharkey-
Trustee Ward-

C. Public comment

Members of the public shall be allowed to address the Nevada Cemetery District Board of Trustees on items which are of interest to the public and which are within the subject matter jurisdiction of the Board, provided that no action shall be taken on any item not appearing on the agenda unless otherwise authorized by the Ralph M. Brown Act, California Government of Section 54954.2, subdivisions (a)(3) and (b). To comment during the meeting, the public may attend in person, and/or prior to the meeting, the public may submit comments by writing the Board, or by email to the Board Chair at: **phil.ritti@gmail.com**

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The following procedures shall be in effect regarding the public's exercise of this right:

The total amount of time allotted for receiving such public comment may be limited to not less than 15 minutes during any regular Board meeting.
The Chair may limit any individual to not less than 3 minutes. Time to address the Board will be allocated based on the order of requests received. Not all attendees may be allowed to speak if the total time allocated expires.
The Board may not allow the public time to speak on an item which was previously considered by a Committee of the Nevada Cemetery Board of Trustees if an opportunity for public input was afforded at that meeting. (Government Code Section 54954.3, subd. (a)).

D. Action Items Requests*

All matters listed under Action Items are items routine to the Board of Trustees and may be acted upon individually or by one motion. There may be separate individual discussion, or no discussion on these items, and enacted by one or more motions; if discussion, or questions are desired, the bookkeeper may be present or available by other electronic means.

1. Motion of Approval – Minutes*

a. Scheduled Regular Meeting of the Board of Trustees of the Nevada Cemetery District, as held at the Nevada Cemetery District office, on **October 30, 2026**, at 1:30 P.M.

2. Financials Report*

Questions for Office Administrator*

Motion to Approve – Monthly Financial Reports*

a. October 2026 Financials Report:

NCD Memorandum- Cover letter to Board by Office Administrator
Balance Sheet
Workday Trial Balance
P&L by Month
Budget vs Actual YTD
P&L Detail
Deposit Detail
Check Detail
October credit card transactions

– Discussion/Approval

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E. Chair's and Manager's Report*

This Report is for information, ideas, or questions relating to Problems, Concerns, Events, or Happenings, Needs, Repairs, Projects, etc., which may contain a Board response or direction.

Informal directions to, or from, the General Manager, requiring no Formal Board Action(s), will be listed in the Board Minutes.

1. Review of Cemetery Interments, Pre-Need Sales, and Miscellaneous Income: Refer to Management report in Board packet.

2. General grounds maintenance conducted: Refer to Manager's Report in the Board packet.

F. Standing or ad hoc Committee Reports*

The Chairman may make or request any reports, direction, appointments, or changes at this time.

Personnel Committee: (Trustee Ward, Trustee Jones)-

Finance Committee: (Trustee Ritti, Trustee Mertens)-

Property Committee: (Trustee Ward)

1. Maidu Tribal Burial Cemetery-
2. Discussion about Red Men deed-
3. Ananda update-
4. You Bet-
5. Land Donation on Tyler Foote X Rd-
6. Approach City of Grass Valley about acquiring old Grass Valley City cemetery?

Marketing Committee: (Trustee Ritti, Trustee Sharkey)-

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G. Old Business*

1. Green Burial signage update-
2. New Shop update-
3. GSRMA Corning conference update-
4. Upcoming Conferences-
5. District Policy on Employee education-

H. New Business*

1. Byond by OpusXenta demonstration-
2. Review FY 23/24 Audit findings and recommendations-
3. Resolution #27-1 Return to Work Program Policy- motion: 2nd: Ayes: Nays: Abstain:
4. Resolution #27-3 Transfer funds from Maintenance-Structures to Office Expense- motion: 2nd: Ayes: Nays: Abstain:
5. GIS assignments-
6. Bench in Cherokee Cemetery-
7. Board emails-

I. Board discussion**

The Board will identify other relevant items for future Agenda items or future New Business and/or agendize such items and reports for future meeting(s) at the request of the General Manager or a Trustee.

J. Adjournment

* The Board of Trustees can discuss these matters at any time during the meeting.
** The Board will present issues/concerns for the next meeting agenda.

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Next Tentative Regular Board Meeting Friday, December 18, 2026

ATTEST:

DocuSigned by:
Phil Ritti
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Phil Ritti, Chairperson

THIS AGENDA WAS POSTED November 17, 2026
ON THE NEVADA CEMETERY DISTRICT WEBSITE,
ON THE CEMETERY DISTRICT'S OFFICE EXTERIOR ENTRY BULLETIN BOARD,
AND AT THE NEVADA COUNTY ERIC ROOD ADMINISTRATION CENTER, MAIN LOBBY BULLETIN BOARD, 950 MAIDU AVE., NEVADA CITY, CA 95959.