

NEVADA CEMETERY DISTRICT
P.O. Box 2400
10523 Willow Valley Road
Nevada City, CA 95959
(530)265-3461

NOTICE

REGULAR MEETING OF THE BOARD OF NEVADA CEMETERY DISTRICT

WEDNESDAY, JUNE 15, 2022, at 3:30 PM

*Nevada County Madelyn Helling Library
980 Helling Way, Nevada City, CA 95959*

- I. **BOARD CALL TO ORDER:** Please note time and meeting place
- II. **ROLL CALL:** Trustee Cassella, Trustee Bushore, Trustee Archer (via Zoom), Trustee Hurst, Trustee Mertens, District Manager Melugin, Admin. Manager Hodkins, Secretary Dorothy Miller.
- III. **PUBLIC COMMENT ON MATTERS NOT ON AGENDA:**

This is the time for any member of the public to address the Board with any item **not** on the agenda. Pursuant to CA Gov Code 54954, the public may talk about anything within the subject matter jurisdiction of the NCD Board, but the Board generally cannot act on or discuss an item not on the agenda. However, the Board may “briefly respond” to comments or questions from the members of the public. *Please see rules for public comment at the bottom of Agenda. Copies of the agency and items are available. Call District Office in advance to request this. The Chair may limit public comment to 3 minutes for each commenter.
- IV. **CONSENT CALENDAR:** All matters listed under the Consent Calendar are considered to be routine by the Board of Directors and will be enacted by one motion at the appropriate time. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Calendar and will be considered separately.
 - A. Approval of Minutes of May 18, 2022
 - B. Approval of May 31, 2022 Monthly Financial Report
 - C. Approval of May 31, 2022 Actual v. Budget Report
 - D. Approval of May 31, 2022 Endowment Fund Report

- E. Review of credit card purchases.
- F. Staff report on Sales May to date
- G. Approval of Auditor Controller's report of warrants issued

V. MANAGER'S REPORT AND QUESTIONS

VI. STANDING COMMITTEE REPORTS

- A. **Personnel Committee:** Report and action as necessary concerning wages, hours and working conditions. Safety Committee report summarized 5 minutes.
- B. **Finance Committee:** The Board will provide directions as necessary.
 - (1) Adopt preliminary 22-23 Preliminary Budget (final adoption in August)
- C. **Property Committee:**
 - (1) Progress report of Odd Fellows deeds
 - (2) Proposed Annexations: The Board will review/act on any LAFCO requests.
- D. **Marketing Committee:** Board will take any action if needed.

VII. OLD BUSINESS***

VIII. NEW BUSINESS**

- A. Elect Chair and Vice Chair for FY 22-23
 - (1) Nominations/election of Chair
 - (2) Nominations/election of Vice Chair
- B. Review committee assignments
- C. Presentation by Shelly Covert- Spokesperson for the Nevada City Rancheria Nisenan Tribe-regarding Cement Hill Road Cemetery

IX. BOARD DISCUSSION*** The Board will identify other relevant items and agendaize action items and reports for future meeting(s):

X. ADJOURNMENT: Board may continue this meeting if necessary

** The Board of Trustees can discuss these items at any time during the meeting

*** The Board will present issues/concerns for the next meeting Agenda

ATTEST:

Board Chair Dennis Cassella June 15, 2022

Vice Chair, Gerald Bushore June 15, 2022

**AGENDA WAS POSTED June 9, 2022 AT THE DISTRICT OFFICE BULLETIN BOARD
AND ON THE DISTRICT WEBSITE.**