

NEVADA CEMETERY DISTRICT

P.O. Box 2400

Physical address: 10523 Willow Valley Road
Nevada City, CA 95959

AGENDA

NEVADA CEMETERY DISTRICT SPECIAL BOARD MEETING,
THURSDAY, APRIL 21, 2022 AT 4:30 PM AT THE UNITY CHURCH
OF THE GOLD COUNTRY

- I. BOARD CALL TO ORDER: 4:30 pm Please note time and meeting place**
- II. ROLL CALL : Trustee Cassella, Trustee Bushore, Trustee Archer, Trustee Hurst, Trustee Mertens, District Manager Melugin, Secretary Dorothy Miller.**

PUBLIC COMMENT ON MATTERS NOT ON AGENDA: This is the time for any member of the public to address the Board with any item **not** on the Agenda. Pursuant to CA Gov Code 54954, the public may talk about anything within the subject matter jurisdiction of the NCD Board, but the Board generally cannot act on or discuss an item not on the Agenda. However, the Board may “briefly respond” to comments or questions from the members of the public. *Please see rules for public comment at the bottom of Agenda. Copies of the agency and items are available. Call District Office in advance to request this. The Chair may limit public comment to 3 minutes for each commenter.

- III. CONSENT CALENDAR:** All matters listed under the Consent Calendar are considered to be routine by the Board of Directors and will be enacted by one motion at the appropriate time. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Calendar and will be considered separately.

- A. Approval of Minutes MARCH, 2022
- B. Approval of MARCH, 2022 , Monthly Financial Report
- C. Approval of MARCH Actual v. Budget Report

- D. Approval of MARCH, 2022 Endowment Fund Report
- F. Review of credit card purchases
- G. Staff report on Sales April to date .
- H. Approval of Auditor Controller's report of warrants issued.

VI. Questions concerning Manager's Written Report for March 2022 to date.

VII STANDING COMMITTEE REPORTS

- A. **Personnel Committee:** Report and action as necessary concerning wages, hours and working conditions. Safety Committee report summarized 5 minutes.
- B. **Introduction of Morgan Hodkins-** Report of on boarding to date
- C. Review Personnel Committee recommendations for staffing district positions, recruitment, compensation, job descriptions and other decisions for administration and operations. Board Chair may make motion to fill positions.

B. Finance Committee:

The Board will provide direction as necessary. Budget review time for 6 month budget review in March 2022

C. Property Committee: Report on Progress toward resolution of Deeds to the Old Oddfellows properties

D. Proposed Annexations: The Board will and review/ act on any LAFCO requests: County Sanitation District and City of Grass Valley.

E. Marketing Committee: Board will take any action if needed.

VIII.*OLD BUSINESS:**

IX. NEW BUSINESS

- 1) Approve resumption of normal Board meetings for 3rd Thursday of each month.

***BOARD DISCUSSION:** The Board will identify other relevant items and agendaize action items and reports for future meeting.

X. ADJOURNMENT: Board may continue this meeting if necessary

Members of the public may comment for a maximum period of 3 minutes each concerning any issue in the regular order of the agenda. The Board may act after such comments have been heard. The Board may discuss these items (*) at any time except where a time certain has been identified in advance. The Board shall not change the order of discussion for the purpose of restricting the opportunity for discussion.**

****The Board of Trustees can discuss these items at any time during the meeting.**

*****The Board will present issues/concerns for the next meeting Agenda.**

ATTEST:

Board Chair Dennis Cassella, April 21, 2022

Vice Chair, Gerald Bushore April 21, 2022

AGENDA WAS POSTED April 18, 2022 AT THE DISTRICT OFFICE BULLETIN BOARD AND ON THE DISTRICT WEBSITE

