

PUBLIC NOTICE

for the

NEVADA CEMETERY DISTRICT

The Committees for Personnel and Finance
will meet
Monday June 10th, 2024, 1:30 AND 3:30 PM RESPECTFULLY
at the
Nevada Cemetery District Office
10523 Willow Valley Road
Nevada City, CA 95959

AGENDA

Please note the time and meeting location above.

1. Personnel Committee call to order 1:30 pm - Public Session

2. Roll call:

Trustee Hurst
Trustee Cassella
Bookkeeper

3. Public comment

Members of the public shall be allowed to address the Committee on items which are of interest to the public and which are within the subject matter jurisdiction of the Committee, provided that no comment or action shall be taken on any item not appearing on the agenda unless otherwise authorized by the Ralph M. Brown Act, California Government subdivision (6) of Section 54954.2.

To comment during the meeting, the public may attend in person, and/or prior to the meeting by email to the Chair of the Trustees at; **gerald@bushoreinc.com**

The following procedures shall be in effect regarding the public's exercise of this right:

The total amount of time allotted for receiving such public comment may be limited to not less than 15 minutes during any regular Committee meeting. The Committee may limit any individual to not less than 3 minutes. Time to address the Committee will be allocated based on the order of requests received. Not all attendees may be allowed to speak if the total time allocated expires. The Committee may not allow the public time to speak on an item which was previously considered by the Committee or the Nevada Cemetery Board of Trustees if an opportunity for public input was afforded at that meeting. (Government Code Section 54954.3) .

4. Action Items

All matters listed are items routine to the Committee and may be acted upon individually by one Action or grouped together by an Action. There may be separate individual discussion, or no discussion on these items, and enacted by one or more motions, if discussion, or questions are individually desired. The District bookkeeper may be present, or available by other electronic means.

ANYSUCH ACTIONS ARE REFERRED TO THE NEVADA CEMETERY DISTRICT BOSRD OF TRUSTEES FOR FINAL DISUSSION, OR FURTHER ACTION WHICH MAY INCLUDE YET FURTHER DISCUSSION, FINAL APPROVL. OR DENIAL.

A. Motion of Approval – Minutes

- 1) Last Scheduled Meeting of the Committee, if any.

B. Personnel Matters

- 1) Discussion and Recommendation to Board of Job description, duties, and pay scale of the Board Secretary.
- 2) Discussion and Recommendation to Board of Job description, duties and pay scale of the Board Bookkeeper.
- 3) Discussion and Recommendation to Board of Job description, duties and pay scale of the General Manager.

C. Adjournment

The Committee will adjourn the meeting of the Personnel Committee and reconvene at 3:30 pm as the Finance Committee.

Financial Committee call to order 3:30 pm - Public Session

1. Roll call:

Trustee Hurst
Trustee Cassella
Bookkeeper

2. Public comment

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A. Motion of Approval – Minutes

- 1) Last Scheduled Meeting of the Committee, if any.

B. Financial Matters

- 1) Discussion and Recommendation to Board as to the adoption of District Budget for the fiscal year 2024-2025.

C. Adjournment

ATTEST:



Gerald R. Bushore, Chair

June 5, 2024

THIS AGENDA WAS POSTED JUNE 5th, 2024
ON THE NEVADA CEMETERY DISTRICT WEBSITE,
ON THE CEMETERY DISTRICT'S OFFICE EXTERIOR ENTRY BULLETIN BOARD,
AND AT THE ROOD GOVERNMENT CENTER, MAIN LOBBY BULLETIN BOARD.